



TOWNSHIP OF WALL

DEPARTMENT OF LAND USE

PLANNING BOARD INFORMAL HEARING APPLICATION

Applicant Name: _____

Applicant Address: _____

Daytime Telephone Number: _____

Email Address: _____

Attorney for Applicant (if any): _____

Attorney Email: _____

Attorney Phone Number: _____

Applicant must be the property **owner** or a **contract purchaser** (circle one).
If a contract purchaser, a copy of the contract must be provided with the application.

Property address: _____

Block: _____, Lot: _____, Zone: _____

North American Industry Classification (1977 ed.): _____

Description of use and/or proposal: _____

Fee: **\$250** (minor subdivision), **\$500** for all other applications; payable by cash, certified check, bank check or money order. Fees are held in an escrow account for review costs and unused funds can be claimed after the hearing billing period.

Application must be accompanied by a W-9, in order to establish an Escrow Account.

Summary of Submittal Requirements:

- **Three (3)** copies of a complete application form
 - **Three (3)** copies of a concept plan (folded)
 - Applicant's Name, Address, and W-9
 - Required Fee
 - Email and electronic copy (PDF) of application and plans to eward@townshipofwall.com
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Informal meetings are held on Mondays before the first Planning Board meeting of the month in Conference Room A.

Incomplete applications will not be accepted for review or scheduled for a hearing.

Wall Township Land Use and Development Regulations

§140-75 Pre-application Informal Review of Concept Plan

A. Purpose of concept plan.

(1) At the request of the applicant, the Planning Board or the Subdivision or Site Plan Committees shall grant an informal review of a concept plan for a development for which the applicant intends to prepare and submit an application for development.

(2) The purpose of the concept plan is to provide Planning Board or Subdivision and Site Plan Committees input in the formative stages of subdivision and site plan design.

(3) Application for informal review shall be made on a form provided by the Land Use Officer and shall provide all information required therein.

B. Applicants seeking concept plan informal review shall submit the items stipulated in this chapter 24 days before the concept plan meeting. These items provide the developer and Planning Board or Subdivision and Site Plan Committees with an opportunity to discuss the development proposal in its formative stages.

C. The applicant will be charged the fee established for concept plan review. The amount of any fees for such informal review shall be a credit towards fees for review of the application for development.

D. The applicant shall not be bound by any concept plan for which review is requested, nor shall the Planning Board or Subdivision and Site Plan Committees be bound by any such review.